



Global Care Trustee Role Description – Relief & Development

Summary: Global Care is now looking for enthusiastic and self-motivated individuals with relevant expertise and experience in the operational side of international development to join our Board of Trustees.

Objective of role: To enable Global Care to achieve its aims and ensure it meets all legal obligations as a charity in the UK and that it has the appropriate skills at Board level.

Time commitment: The Board meet 4 times a year. Trustees are expected to attend these meetings, read briefing documents in preparation for trustees meetings and assist with relevant matters between meetings, for example sub-committee meetings, strategic planning, networking or fundraising activities. We are a small organisation and Trustees need to be available to assist as required. (Total time commitment needed would be around 50 hours a year and the role is unpaid.)

Duration: We are looking for individuals who can commit to our Board for a minimum of five years, unless unforeseen circumstances were to prevent this.

Duties: The Trustee would use any specific skills, knowledge or experience they have to help the Board of Trustees reach sound decisions and to

- ensure that Global Care complies with its governing document, charity law and any other relevant legislation or regulations
- ensure that Global Care pursues its objects as defined in its governing documents
- ensure that Global Care uses its resources exclusively in the pursuance of its objects
- contribute actively to the board of trustees' role in giving clear strategic direction to Global Care, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
- safeguard the good name and values of Global Care
- ensure the effective and efficient administration of the organisation
- ensure the financial stability of Global Care
- protect and manage the property of Global Care and ensure the proper investment of Global Care funds

Person Specification:

The ideal candidate will have first-hand experience of relief and development work at an operational level either in the UK or overseas. All trustees are expected to help towards securing a sustainable funding base for the organisation. An understanding of the voluntary sector and previous experience as a charity trustee are both desirable but not essential. As trustees may be expected to lead acts of worship at church events (occasionally) the post holder should be a practising Christian. A willingness to visit overseas schemes would be an advantage although not essential.

Essential

- Commitment to Global Care's mission, Christian ethos and values, and to a holistic approach to development
- Relevant experience in the operational side of relief and development work.
- Proactive and enthusiastic
- Ability to work in a team and to attend meetings, both out of out-of-hours (evenings and weekends) and on Fridays.
- Experience, interest in or commitment to international development
- Experience, interest in or commitment to the relief of poverty, particularly child poverty
- A working understanding of the voluntary sector